

**PORT & HARBORS ADVISORY BOARD  
MEETING MINUTES  
DATE: 09/14/2021**

**CALL TO ORDER:**

The Port & Harbors Advisory Board regular meeting was called to order at 7:00 P.M., at the Ted Ferry Civic Center, in Ketchikan, Alaska.

**ROLL CALL:**

**MEMBERS PRESENT:**

<input checked="" type="checkbox"/>	Mr. Eric Lunde	(Chairman)
<input checked="" type="checkbox"/>	Mr. Rod Bray	(Vice-Chairman)
<input checked="" type="checkbox"/>	Mr. Mark Flora	(Council member)
<input type="checkbox"/>	Mr. Steve Wilsie	
<input checked="" type="checkbox"/>	Mr. Andrew Mulder	
<input checked="" type="checkbox"/>	Mr. Rick Collins	
<input checked="" type="checkbox"/>	Mr. Jim Castle	
<input checked="" type="checkbox"/>	Mr. Tim Walker	
<input type="checkbox"/>	Mr. Eric Collis	

**MEMBERS ABSENT:**

**Excused**

<input type="checkbox"/>	Mr. Eric Lunde	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Rod Bray	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Mark Flora	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Steve Wilsie	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Andrew Mulder	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Rick Collins	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Jim Castle	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Tim Walker	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Eric Collins	<input checked="" type="checkbox"/>

**Harbor Staff Present:**

<input checked="" type="checkbox"/>	Mr. Mark Hilson
<input checked="" type="checkbox"/>	Mr. Dan Berg
<input checked="" type="checkbox"/>	Ms. Angel Holbrook
<input type="checkbox"/>	Mr. Hamish Struthers

**MINUTES:**

**MOTION** was made by Bray to accept the minutes of the regular meeting of the Port and Harbors Advisory Board from June 8<sup>th</sup>, 2021. **MOTION SECONDED** by Mulder.

## **MOTION PASSED UNANIMOUSLY.**

### **COMMUNICATIONS:**

Mr. Steve Corporon sent in a photograph of the polished rock sphere from the Rock Pinnacle project on a shelf in his den, accompanied by an email thanking Dan Christensen, Rody Bray, and any others involved in the meaningful gift in remembrance of the project.

### **PERSONS TO BE HEARD:**

None

### **OLD BUSINESS:**

#### **1. Future Port Operations—Chairman Lunde**

Chairman Lunde opened the table for any board member comments or questions.

Vice Chairman Bray asked Director Hilson if there was going to be a fee collected from the Ward Cove Group for the people being bused into downtown. Director Hilson informed that this year the value is in the soft start to the busing operation and that no fee has been established for this year, nor has one been settled on for next year. There are many factors that go into figuring such a fee, such as time analysis of port security time and effort, passenger counts, timing of drop offs and pick-ups, etc. Director Hilson also noted that the downtown area was not engineered for such an operation, and that the City is doing the best it can with the resources and infrastructure available.

Discussion followed.

Chairman Lunde asked if the people being bused to berth I off of Ward Cove ships will count toward the allotted percentage of the number of cruise ships berthing at berth I. Director Hilson confirmed that the passengers off of ships at Ward Cove that are bused to berth I will not count towards the ship counts.

Board member R. Collins asked if there is a full cruise ship schedule for 2022. Director Hilson said that a draft schedule has been received, and provided there are no more COVID hiccups, is it a realistic schedule. A 30% decrease in port revenue is projected.

Vice Chairman Bray asked if any other cruise lines are trying to enter the Ketchikan market. Director Hilson stated that there were no large cruise lines trying to enter the market at this time, but other smaller companies and ships had been making inquiries.



## **NEW BUSINESS:**

### **1. Discussion about Standard Operating Procedures When a Vessel is Sinking and Options for Recovering Costs When Dealing With Sinking Vessels/Vessel Insurance Requirements—Chairman Lunde**

Harbor Operations Coordinator Dan Berg reviewed the informal procedures that the department uses when a vessel is sunk in the harbor system. He stated that there are only two dive operations in town, so options are limited, but that the department always tries to have the owner of the vessel facilitate salvage. Mr. Berg reviewed the information provided in his memo.

Discussion followed.

### **2. Discussion about Mountain Point Boat Launch and Fish Cleaning Float Condition—Board Member R. Collins**

Harbor Operations Coordinator Dan Berg noted that the fish cleaning float has been recently addressed, having been stabilized to the best of the department's ability and pressure washed.

Discussion followed.

### **3. Discussion and direction from the PHAB in regards to derelict vessels outside of the harbor system—Board Member R. Collins**

Harbor Operations Coordinator Dan Berg addressed the United State Coast Guard (USCG) about this issue and was met with no response. Board member R. Collins requested some sort of formal statement be made by this Board. Board member R. Collins agreed to reach out the USCG and Director Hilson stated he would reach out to the Ketchikan Gateway Borough, and both will report back at the next meeting.

## **Director's Report:**

In addition to the information provided in the Director's Report, Director Hilson reported that the United States Army Corps of Engineers (USACE) had been in town and met with Acting City Manager Lacey Simpson. The USACE offered to turn over ownership of the Thomas Basin rubble breakwater to the City. The offer was declined due to the rising costs of maintaining infrastructure. While in town, discussions were also held in relation to the Bar Harbor rubble breakwater, and it was added to the USACE asset list for the area.

Director Hilson also noted that the permitting process to place fill at the base of the Bar Harbor South Ramp 2 Trestle has been having some issues with the permitting process. Staff will be submitting a third permit application in the near future.

The question was asked about upgrading the camera systems in the harbors due to lack of visibility in video footage. Harbor Operations Coordinator Dan Berg answered questions and said that the main issue with visibility is the weather in Southeast Alaska.

**FUTURE AGENDA ITEMS:**

1. Derelict Vessel Action Plan—Board member R. Collins & Chairman Lunde.

**BOARD MEMBER COMMENT**

Mr. Tim Hemme: Hello everyone.

Mr. Eric Lunde: Thank you for all the work on the packet, Dan and Angel, and welcome, Tim.

Mr. Rod Bray: Welcome, Tim. I would like to say that I installed cameras at my properties and with the wind and rain you can't see. The Thomas Basin redecking project looks great and very professional. The crew did a very nice job, and were very efficient, clean, and just did a good job all around.

Mr. Jim Castle: Thanks for the packet and pictures.

Mr. Mark Flora: Welcome, Tim. Thanks for the work on the packets.

Mr. Andrew Mulder: Good discussion. Thank you, Rod.



Mr. Rick Collins: Thanks

Mr. Steve Wilsie:

Mr. Eric Collins:

**ADJOURNMENT:**

**MOTION TO ADJOURN** was made by Bray at 8:57 p.m. **MOTION SECONDED** by Castle. **MOTION PASSED UNANIMOUSLY.**

	
Chair/Vice Chair Signature	Date